**Position Title:** Community Health Promotion Officer (Regional Outreach)

**Work Level:** Operational

**Reports to:** Team Leader – Community Health Promotion, Hunter

RegionalManager, Hunter

**Position Overview**

Planning and delivering health promotion and community development responses for people with HIV (PWH) and sexuality and gender diverse communities in the Hunter New England, Central Coast and Western NSW Regions. This position involves frequent travel within NSW.

**Main Activities**

* Targeted health promotion, community development and engagement activities with PWH and sexuality and gender diverse communities and individuals to support informed health decisions.
* Delivery of peer education in partnership with community-based organisations, Local Health Districts and other relevant stakeholders in order to implement ACON’s state-wide HIV prevention and other LGBTQ health promotion activities.
* Coordinate LGBTQ and HIV education outreach at community events. This includes the supply of safe sex equipment and ACON’s campaign materials.
* Implement a range of online outreach activities, including maintaining a social media presence, engaging in health promotion across other online mediums accessed by ACON’s communities and coordinating the distribution of resources.
* Act as a gateway by making appropriate referrals to relevant ACON state-wide services, Local Health Districts or other service providers.
* Maintain and strengthen partnerships between ACON and service provider partners, community businesses, venues, organisations and events.
* Advocacy with mainstream and community based services accessed by ACON’s communities.
* Contribute to administrative and team activities to ensure the smooth operation of ACON Hunter.
* Maintain accurate records of outreach project activities including monitoring the effectiveness of project work.
* Set priorities, plan and organise work and contribute to strategic planning.
* Actively participate in and contribute to an ongoing process of supervision, team meetings, quality improvement and professional development.
* Perform other related duties as requested by the Manager (or designate).

**Selection Criteria:**

**Essential:**

* Demonstrated experience in the development, implementation and evaluation of community development and health promotion programs within a community organisation context.
* Demonstrated understanding of sexual and general health issues and the information needs of gay men and the sexuality and gender diverse community.
* Proven ability to plan and undertake health promotion outreach activities across a wide geographical area and to provide appropriate client referrals as required.
* Ability to meet deadlines when working independently or remotely, in particular when there are competing demands and timeframes.
* High level interpersonal skills including excellent written and oral communication skills.
* Demonstrated high level skills in the establishment and management of a range of internal and external stakeholder relationships and a proven ability to respond appropriately to competing demands and interests.
* Understanding of and commitment to ACON’s rural and regional communities, particularly people with HIV.
* A current NSW driver’s licence and ability to travel frequently.

**Desirable**

* Qualifications or a willingness to obtain qualifications in health promotion, adult education, and/or a Certificate IV in Workplace Assessment and Training.

**Additional Information**

This position is located in Hunter Office and is offered on a part-time (21 hours per week) for 6 months fixed-term contract with the possibility of extension with a range of $60K to $73K per annum pro-rata commensurate with skills and experience + super + leave loading.

Applicants must be comfortable working in an LGBTQ community organisation.

You may also elect to salary package a portion of your salary (up to $30,000 gross-up value) tax-free.

For further information regarding this position, please contact Daniel McCarthy, Regional Manager - Hunter, on 4962 7700.

Applications close Sunday, 14 June 2020.