

POSITION DESCRIPTION



Position Title: Registered Psychologist/Mental Health Accredited Social Worker/Mental Health Accredited Occupational Therapist

Work Level: Professional

Reports to

Team Leader, Counselling Services

Position Overview

ACON's Pride Counselling is a fee-for-service counselling program for people of diverse gender and sexuality, that provides service through Medicare and as a specialist Employee Assistance Program (EAP).

This position requires the delivery of evidence based mental health and psychological therapy services to people who identify as diverse gender and sexuality presenting with a range of mental health needs including but not limited to HIV, gender and sexuality, mental health and substance support as well as ageing and domestic and family violence. The role is based within the context of other client and clinical services.

Main Activities

- Maintain a caseload of fee-for-service adult counselling client's through ACON Pride Counselling
- Provide high quality best-practice psychological assessment and intervention to people of diverse gender and sexuality in a professional, confidential and culturally safe manner. This will include face-to-face, online and telephone appointments.
- Maximise billings/claims through effective and timely client record processes
- Maintain accurate client records, including the collection and collation of statistical information in order to forecast demand for services and allocation of budgets
- Continually enhance networks with General Practitioners to promote ACON Pride Counselling and ensure efficient referral pathways into the service
- Continually enhance networks with external support services to ensure that all present and future clients are provided with a comprehensive range of options and referrals
- Actively participate in and contribute to an ongoing process of line management supervision, external clinical supervision, unit meetings, team meetings, general staff meetings, quality improvement and professional development strategies
- Participate in scheduled performance appraisals and undertake further training and skills development identified for optimum ongoing performance in the job role

HUMAN RESOURCES USE ONLY		
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- Identify and act on opportunities for improvement of existing programs/services including providing input into the development of clinical practices, procedures and protocols and new opportunities for growth
- Participate in quality and service improvement activities to continually improve client care
- Perform other duties to assist with the work of the unit as requested by your supervisor (or designate).

Selection Criteria:

Essential:

1. Tertiary qualifications and registration with the relevant professional body in psychology, social work or occupational therapy
2. Registered, or currently in the process of becoming registered, to provide Medicare rebate-able services (Medicare Provider number)
3. A minimum of three years' experience (private practice experience is an advantage)
4. Demonstrated experience in the assessment of psychosocial needs as well as demonstrated insight into the broader range of social factors that may impact on the mental and physical health and wellbeing of LGBTI people and PLHIV.
5. Possess skills in a number of the following short-term interventions; Cognitive Behavioural Therapy, Solutions Focused Brief Therapy, Acceptance and Commitment Therapy, Motivational Interviewing and Positive Behavioural approaches.
6. Understanding of primary health care and how this position interfaces with GPs, other health services, employers (EAP clients) and the client.
7. Advanced level oral and written communication skills including active listening, empathy, negotiation, conflict resolution and feedback.
8. Good writing, administration and system planning skills as well as proficiency in all Office software programs.

Desirable

1. Experience in online claiming systems (e.g. Medicare)
2. Experience in community-based services in the areas of sexual health and or/ HIV and/or LGBTI community.