

POSITION DESCRIPTION



Position Title: Community Health Promotion Officer - Multicultural Engagement and Community Development

Work Level: Operational

Reports to: Manager, Community Partnerships, Peer Education and Population Programs

Position Overview

ACON's *Multicultural Engagement Plan* outlines ACON's commitment to engaging and empowering LGBTQ community members and staff from culturally, linguistically, and ethnically diverse, migrant, and refugee backgrounds, and people of colour.

Strategically placed within the HIV and Sexual Health Division, this role will work across ACON, providing insight from lived expertise and work experience to inform and support ACON campaigns, health promotion programs, and services to better engage LGBTQ community members from culturally, linguistically, and ethnically diverse, migrant, and refugee backgrounds, and LGBTQ people of colour. Furthermore, this role will support ACON in delivering culturally safe and relevant programs across Greater Western Sydney. This will help enable improved access to health services, community connection, and increased health literacy – which are shown to support increased HIV and STI testing uptake, reduce HIV transmission and lead to improved health and wellbeing.

Key to the success of this role will be the ability to work across multiple projects and divisions within ACON and develop new relationships and partnership with LGBTQ communities from culturally, linguistically, and ethnically diverse, migrant, and refugee backgrounds, and LGBTQ communities of colour.

Main Activities

1. Support the development and implementation of funded Ministry of Health Key Performance Indicators and multicultural engagement and community development projects.
 - o Running workshops, programs, initiatives, and events for LGBTQ people from culturally, linguistically, and ethnically diverse, migrant, and refugee backgrounds, and LGBTQ people of colour across NSW and especially Western Sydney.
 - o Developing, delivering, and evaluating a range of activities including online health promotion activities, forums, events and other health education resources, aimed

HUMAN RESOURCES USE ONLY		
Approved		
– Manager, Community Partnerships, Peer Education and Population Programs	CHPO Multicultural Engagement and Community Development	8 October 2021
– Manager HR		

- at reducing stigma and increasing sexual health literacy and the uptake of sexual health testing, treatment and prevention services.
 - Providing volunteers with the skills, knowledge base and support to facilitate community development among LGBTQ communities from culturally, linguistically, and ethnically diverse, migrant, and refugee backgrounds, and people of colour.
 - Deliver key engagement activities to support multicultural LGBTQ communities and community leaders in Greater Western Sydney
- 2. Support the design, delivery, implementation and evaluation of recourses, programs, initiatives, and services listed as recommendations in *ACON's Multicultural Engagement Plan*.
- 3. Develop and strengthen stakeholder and community relationships and partnerships, including referral pathways, services providers, and supporting community leaders.
- 4. Cooperate with ACON staff and community stakeholders in developing, accessing, and modifying program outputs to meet the needs of LGBTQ people from culturally, linguistically, and ethnically diverse, migrant and refugee backgrounds and LGBTQ people of colour.
- 5. Support the development of policy discussion papers and grant submissions on health-related issues of importance to LGBTQ people from culturally, linguistically, and ethnically diverse, migrant and refugee backgrounds and LGBTQ people of colour.
- 6. Maintain appropriate and timely statistics, administrative records, and written reports.
- 7. Support the content creation and maintenance of Rainbow Cultures website, as applicable and directed.
- 8. Actively participate in and contribute to an ongoing process of supervision, unit meetings, team meetings, general staff meetings, quality improvement and professional development strategies.
- 9. Support ACON's sexual health testing initiatives, including the provision of rapid HIV tests
- 10. Perform other duties to assist with the work of the unit as requested by your supervisor (or designate).

Selection Criteria:

Essential:

1. Demonstrated understanding of the general health, support and information needs of NSW LGBTQ communities from culturally, linguistically and ethnically diverse, migrant and refugee backgrounds and people of colour.
2. Relevant qualification or demonstrated experience in health promotion and/or community development or associated fields and/or demonstrated depth of successful experience in working with LGBTQ communities from culturally, linguistically and ethnically diverse, migrant and refugee backgrounds and people of colour.

3. Highly developed written skills with the ability to develop health project proposals and grant applications.
4. Proven experience in peer group facilitation and training and/or public speaking.
5. Proven experience in event management
6. Highly developed oral, organisational, and interpersonal skills, with demonstrated experience in community engagement and development.
7. Demonstrated ability to network with a range of stakeholders, including health professionals, researchers, volunteers, community leaders, management and other relevant organisations.

Desirable

1. A current NSW driver's licence.
2. Experience in digital communications and social media management/engagement and an understanding of content management systems, would be beneficial.
3. Experience working on website design platforms.