**Medicare Eligible** **Mental Health Clinician**(including: Clinical or Registered Psychologist/Mental Health Accredited Social Worker/Mental Health Accredited Occupational Therapist)

ACON is here for community health, inclusion and HIV responses for people of diverse sexualities and genders. We provide a range of counselling and care coordination services designed to improve the health and wellbeing of our communities.

* We’re looking for a committed and experienced individual to join our Pride Counselling Service:  
  a fee-for-service social enterprise offering affordable, accessible counselling to our communities.

ACON provides a nurturing, learning-oriented and fun workplace. We’re offering a rewarding opportunity for an experienced allied health professional to apply their clinical expertise in a truly values-led organisation. You’ll be joining a multi-disciplinary team providing counselling services to people of diverse sexualities and genders who are seeking support for a broad range of issues. You’ll benefit from a supportive work environment, manageable caseload, excellent clinical supervision arrangements, and plenty of opportunities to learn and grow.

Our staff and volunteers are the foundation for our ongoing effectiveness. ACON is committed to our employees’ professional development and engagement - ensuring we build our capabilities with people who have the right values, attitudes, skills and knowledge.

This is a part-time (6 days per fortnight) role on a 12-month contract with the possibility to extend.

The starting annual Total Remuneration Package (TRP) is $92K to $101K FTE commensurate with skills and experience. We also offer flexible working arrangements and tax-free benefits that will increase your take home pay.

For more information about the role please contact, Gen Whitlam Associate Director for Clinical and Client Services at [gwhitlam@acon.org.au](mailto:gwhitlam@acon.org.au) or (02) 9206 2000.

**Application Process**

For more information about the role, the selection criteria and how to apply, please refer to the Job Application Guide Application Pack available at <https://www.acon.org.au/about-acon/jobs/>.

All applications must include:

1. a completed ACON application form
2. a document addressing both the essential and desirable selection criteria
3. your resume.

If this sounds like the position and the place that you’ve been l0oking for, find out how to apply at [www.acon.org.au](https://www.acon.org.au/jobs).

Applications close Sunday, 14 September 2022

ACON is an EEO employer. As part of our commitment to creating a diverse and inclusive workplace, people with HIV, and Aboriginal and Torres Strait Islander people are strongly encouraged to apply.

[www.acon.org.au](http://www.acon.org.au)

**Position Title:** Mental Health Clinician (including: Clinical or Registered Psychologist/Mental Health Accredited Social Worker/Mental Health Accredited Occupational Therapist)

**Work Level:** Professional

**Reports to**

Team Leader, Pride Counselling Programs

**Position Overview**

ACON’s Pride Counselling Programs are fee-for-service counselling programs that provide service through Medicare and as a specialist Employee Assistance Program (EAP).

This position requires the delivery of evidence based mental health and psychological therapy services to adults of diverse genders and sexualities (LGBTQ+ people) presenting for a range of needs including sexuality and coming out, gender and gender affirmation, grief and loss, depression, anxiety, stress, chronic pain, eating disorders, trauma including PTSD, sexual health and workplace issues.

**Main Activities**

* Maintain a caseload of fee-for-service adult counselling client’s through ACON Pride Counselling Programs
* Provide high quality best-practice psychological assessment and intervention to people of diverse gender and sexuality in a professional, confidential and culturally safe manner. This will include face-to-face, online and telephone appointments
* Maximise billings/claims through effective and timely client record processes
* Maintain accurate client records, including the collection and collation of statistical information in order to forecast demand for services and allocation of budgets
* Continually enhance networks with General Practitioners and support services to promote ACON Pride Counselling and ensure efficient referral pathways into and out of the service
* Actively participate in and contribute to an ongoing process of line management supervision, external clinical supervision, unit meetings, team meetings, general staff meetings, quality improvement and professional development strategies
* Participate in scheduled performance appraisals and undertake further training and skills development identified for optimum ongoing performance in the job role
* Identify and act on opportunities for improvement of existing programs/services including providing input into the development of clinical practices, procedures and protocols and new opportunities for growth
* Participate in quality and service improvement activities to continually improve client care
* Perform other duties to assist with the work of the unit as requested by your supervisor (or designate)

**Selection Criteria:**

**Essential:**

1. Tertiary qualifications and registration with the relevant professional body in psychology, social work or occupational therapy and registered to provide Medicare rebate-able services (Medicare Provider number)
2. A minimum of three years’ counselling experience (private practice experience is an advantage)
3. Demonstrated experience in the assessment of psychosocial needs and the delivery of therapeutic interventions utilising focused psychological strategies (e.g. CBT, IPT, SFBT, EMDR, ACT, MI, Narrative therapy).
4. Demonstrated commitment to working with LGBTQ+ people, and an understanding of the broad range of social factors that may impact on their mental and physical health and wellbeing.
5. Advanced level written, oral communication skills including case note documentation, outcome measure implementation, negotiation and conflict resolution management. Strong skills in using Microsoft Office Applications.
6. Applicants must provide evidence of double Covid-19 Vaccination, in addition to any other vaccination required to perform the role.

**Desirable**

1. Experience in online claiming systems (e.g. Medicare)
2. Clinical supervision qualification and experience
3. Experience in community-based services in the areas of sexual health and/or LGBTQ+ community OR an employee assistance program

**How do I apply?**

You must email us the following three documents in MS-Word or PDF format to [vacancy@acon.org.au](mailto:vacancy@acon.org.au)

**1) An ACON Application Form**

You can download this at [www.acon.org.au/jobs](https://www.acon.org.au/wp-content/uploads/2018/08/ACON_Employment-Application-Form.pdf)

**2) Your Cover Letter outlining your Claim against the Selection Criteria**

Tell us how you meet each of the Selection Criteria in the Position Description in detail.

Let us know how your skills and experience relate to the requirements of the position and how you can use them to excel in this job.

To do this, please address each criterion separately. You should use statements with examples that clearly demonstrate your competency in a particular area.

Applicants who do not demonstrate that they meet the requirements of the position will not be invited to attend an interview.

**3) Your Resume**

Tell us about your previous employment and your education. Be sure to include:

1. Your **Name** and **Contact details**
2. Your **Education** including any degrees you have received, the institution and its location and the date of your graduation. You might also want to include your major/minor fields, any honours, and publications.
3. Your **Work Experience** including jobs, internships, and volunteer work.

**How does recruitment work at ACON?**

There are five main steps in the process:

**1) Application**

ACON receives your application, cover letter and resume. You will receive an email from our HR Team acknowledging that we have received your documents.

**2) Shortlisting**

A selection panel of 2-4 qualified persons will review all the applicants and offer interviews to those applicants whose applications best address the requirements of the position.

**3) Interview**

If you are shortlisted for interview you will be contacted by the chairperson of the selection panel and invited to an interview. Your interview may take the form of a question and answer session, a presentation of your previous work, a test of your computer skills, or any other form that is relevant to the position. The chairperson will let you know the format of the interview and any documents, presentations, or examples of previous work that you might need to bring with you.

**4) Offer**

Appointments to positions with ACON are based on merit. This means that the applicant who is judged to be the most capable of carrying out the duties of the position will be offered the job. The decision to make you an offer is based on your written application, your performance at interview, and successful Referee Checks, Criminal Record Checks and Working with Children Checks (if applicable).

**5) Acceptance and Commencement**

Once a salary and start date have been agreed, you will receive a commencement pack from the HR Team including your contract and other documents (e.g. the ACON Code of Conduct, Tax File Declarations, Bank Deposit details, Superannuation Choice forms, etc.). Once these are returned to the HR Team, you are ready to start work on your agreed date.

**How long does it take to hear back on my application?**

If you have applied via email, you will be sent a return email within 1-3 business days acknowledging receipt of your application. After the closing date of the vacancy, your application will then be reviewed, and we will contact to inform you of the result of the recruitment within 4-8 weeks after the application closing date.

If you are successful in gaining an interview, the chairperson of the selection panel will contact you by telephone to arrange a suitable date and time for the interview. If you are not selected for an interview, you will receive an email informing you that your application was not successful on this occasion.